

WHAT IS AN EMERGENCY CLEARANCE?

- Emergency clearances promote situational awareness and simultaneous work avoidance
- Granted for One Site on the Day of Work for emergency work that could not be anticipated
- It can be issued to NiSource Employees/ Upstream Suppliers/ Contractors
- Callers should ensure safety of themselves, customers, NiSource employees, and civilians before calling the Clearance Coordination Center (CC)



DAY OF WORK INFORMATION

- Once you make situation safe, call CC at **(866)948-1026**
- Be prepared to provide the following information:
 - Personal & Backup Contact Information (Name and Phone Number)
 - Station Number/ Premise ID
 - System Number/ Pressure (For IN and Contractors only)
 - SCADA Monitored Site (Y/N)
 - Scope of Work
 - Job/ Work Order Number: M***** (IN), 22-*****-00 (OH, PA, MD, KY, VA)
- Caller may not have this yet due to it being unscheduled work.
 - Gas Standard associated with the work (Ex. GS 1750.010 - Gas Standard Title)
 - How many technicians are present on site?
 - Tie In Plan, if work requires provide associated Job Work Order #, or Project ID
 - Duration needed to complete work
- Clearance Coordinator will provide a Clearance ticket number when Clearance is granted.



CLOSING OUT

- Please call **(866)948-1026** to close Clearance once work is completed for the day
 - When closing ticket, provide the Clearance ticket number
 - Provide Job/ Work Order Number, if it wasn't prior
 - Ensure all 30-minute monitoring per ON 19-05 (Gas Standard) has been completed, if work required monitoring
- Lock the gates prior to leaving and report any issues to the respective field supervisor at NiSource