

WHAT IS A DAY OF WORK CLEARANCE?

- To promote situational awareness and simultaneous work avoidance, Clearance is required for Covered Work at the following types of NiSource facilities:
 - POD (aka city gate station or town border station).
 - A district pressure regulator station.
 - Transmission Pipelines and Facilities.
 - All pipeline classes undergoing In-line Inspection and Pigging.
- Covered Work at the stated facilities includes:
 - Any activity that disturbs the ground within 25 feet of those facilities or
 - Any activity within 25 feet of an exposed facility.
- Clearance tickets may be reactivated across multiple days.
- Unless covered by another type, Clearances are granted for only one site.
- Advance notice maybe required.
- NiSource employees, contractors, and upstream suppliers must request Clearance.



DAY OF WORK

- Before work begins, Call Clearance Coordination Center (CC) at **(866)948-1026**.
- If you are activating an existing ticket, inform CC at the start of the call.
 - If the coordinator feels the scope of work is outside of what is already listed on an inactive ticket, a new ticket will be made.
- Be prepared to provide the following information:
 - Personal & Backup Contact Information (Name and Phone Number)
 - Station Number/ Premise ID
 - Scope of Work
 - Job/ Work Order Number: M***** (IN), 22-*****-00 (OH, PA, MD, KY, VA)
 - Job Type/Job Plan Description (Columbia and NIPSCO employees only)
 - Gas Standard associated with the work (Ex. GS 1750.010 - Gas Standard Title)
 - How many technicians are present on site?
 - Will there be any control lines being exposed?
 - Tie In Plan, if work requires provide associated Job Work Order #, or Project ID
 - Duration needed to complete work.
- Additional information and preparation will be needed for work at a Transmission Station
 - Be prepared to follow the TVC requirements of Gas Standard 1660.040
- CC will provide a Clearance Ticket number when Clearance is granted.
- Please call back if the Scope of Work changes.



CLOSING OUT

- Please call **(866)948-1026** to close Clearance once work is complete for the day.
 - When closing ticket, provide the Clearance Ticket number.
 - If required, complete 30-minute monitoring per GS 1750.010 before calling.
 - If the work will require additional days to complete, please communicate this to CC so that the ticket may be made inactive.
 - Make sure site is secure before leaving site and report any issues to the respective field supervisor at NiSource.
- Closed tickets will not be able to be reopened, but inactive tickets may be activated and used again later.